



Associate Degree
for Transfer
Intersegmental
Implementation
Committee

Assembly Bill No. 928: The Associate Degree for Transfer Intersegmental Implementation Committee

Meeting 2 Minutes

December 7, 2022

1 pm - 3 pm PST (held virtually)

The agenda, materials, and slide deck for this meeting are available at this website:

<https://www.ab928committee.org/>

Order of Agenda

1. Standing Orders of Business

1.1. Roll Call of Committee Members

Sova conducted roll call and documented member attendance. A quorum was present.

1.2. Welcome from Chair and Agenda Review

The Chair provided a welcome to committee members and provided an overview of the meeting objectives and agenda. The Chair emphasized that the committee is a working body that requires a commitment of time from all committee members. The Chair clarified that there are elements of the AB 928 legislation that are not part of the committee's scope of work or decision-making, including the requirement that the Intersegmental Committee of the Academic Senates (ICAS) of the University of California, the California State University, and the California Community Colleges establish a singular lower division general education pathway.

2. Consent Calendar

2.1. Review and Approval of 10/13/2022 Meeting Minutes

The committee did not have any questions or changes to the 10/13/2022 meeting minutes.

David Ramirez moved to approve the 10/13/2022 meeting minutes; Jessie Ryan seconded the motion. The motion passed with a vote of 13-0 with 1 abstaining.

3. Information and Reports

3.1. Discussion of Executive Committee

The Chair shared considerations for the formation of an Executive Committee, including Bagley-Keene requirements for any committee formed by a Bagley-Keene compliant group and the cost and resource requirements to add additional Bagley-Keene compliant meetings. The Chair also proposed approaches to engage the full committee membership in activities in which an Executive Committee would engage, including the creation of a standing agenda item for full committee meetings to discuss future meeting agendas, and the creation of Study Groups with Lead Facilitators from the committee. The committee discussed and it was agreed that a standing item should be added to each meeting agenda to allow the full committee to discuss agendas for future meetings.

A period of public comment was provided.

3.2. Discussion of Study Groups

Sova presented a proposed outline for the creation of Study Groups organized around the three core areas of work for the committee in 2023, including aspects such as Study Group membership, the roles and responsibilities of a Lead Facilitator for each Study Group, and next steps. The committee discussed the Study Groups and volunteers were identified for the Lead Facilitator role in each of the three groups. Lead Facilitators will be: Group #1: Goals – Yvette Gullatt, Group #2: STEM – Rose-Margaret Itua, and Group #3: Reengagement - Mike Muñoz.

A period of public comment was provided.

3.3. Discussion of Agenda Items for Future Meetings

Sova presented the date of Meeting #3 (1/26/2023) and asked the committee for input on agenda items that would be valuable to discuss in future meetings. Examples of topics and priorities raised by the committee for future agendas included: starting each meeting with a brief overview of the committee work to date; updates on the work of ICAS to create a singular general education pattern; an overview of national best practices related to the charge of each Study Group; models from other states that help institutions to address administrative processes that create barriers for students; alignment on definitions of key terms; opportunities to hear from experts including students; and a discussion of the STEM unit threshold and high-unit majors.

A period of public comment was provided.

4. Action Items

4.1. Approval of Upcoming Committee Meeting Schedule

Sova presented the list of proposed future meeting dates and reminded the committee of considerations for scheduling, including monthly Study Group meetings, the addition of the December 7, 2022 meeting, 9-month contract terms for some committee members, and the option to hold Bagley-Keene compliant meetings in a fully virtual format ending on July 1, 2023. The committee provided suggestions for consideration of future dates related to student schedules and academic terms.

David Ramirez moved to approve the upcoming committee meeting schedule; Virginia May seconded the motion. The motion passed with a vote of 14-0.

A period of public comment was provided.

5. Public Forum

5.1. Public Forum on Non-Agenda Items

Members of the public wishing to comment on subjects not on the Agenda were provided with two minutes each to share comments.

6. Adjournment