



Associate Degree
for Transfer
Intersegmental
Implementation
Committee

AB 928: Associate Degree for Transfer Intersegmental Implementation Committee*

Meeting 2, December 7, 2022

A11Y 12/20/22

*Hereafter, “AB 928 Committee”

Housekeeping

Audio/Visual

- You will be muted during the main presentation but will have microphone and camera access during the public comment session.

Display Name

- Please update your display name to your First and Last name only by hovering over your video, clicking on the three dots in the upper right corner, and choosing “rename.”

Recording

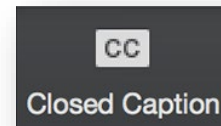
- This session will be recorded. We will be posting the recording and presentation slides to the [AB 928 Website](#).

Tech Support

- Tech Support is available, please message the staff members with Tech Support in their name in the participant list. Support is also available via email: conferences@foundationccc.org

Closed Captioning

- Click the Closed Caption (CC) tab to read live captions.

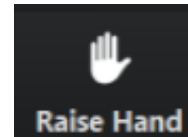


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Housekeeping (cont.)

There will be opportunities for public comment:

1. Attendees will be prompted to “raise hand” in Zoom.
 - a. Press “*9” if attending by telephone.
2. Individuals will be called on verbally. We will enable Audio and start a 2-minute timer.
 - a. Press “*6” to unmute if attending by telephone.
3. When the timer expires, we will disable your Audio.
4. If utilizing an interpreter or other interpretation technology, we will provide twice the allotted time, 4-minutes, to ensure that all speakers receive the same opportunity to address the committee.



Roll Call

Dr. Lara Couturier, Sova



Welcome and Agenda Review

Committee Chair Dr. Aisha Lowe and Dr. Lara Couturier, Sova



Agenda

- Roll Call
- Welcome and Review of Agenda
- Consent Calendar: Approval of 10/13 Meeting Minutes
- Discussion of Executive Committee*
- Discussion of Study Groups*
- Discussion of Agenda Items for Future Meetings*
- Approval of Upcoming Meeting Schedule*
- Public Forum
- Adjournment



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* These agenda items include time at the end of Committee discussion for Public Comment

Meeting Objectives

- Launch study groups to develop recommendations on each of the year 1 deliverables;
- Revisit discussion of Executive Committee;
- Discuss agenda topics for future meetings; and
- Confirm Committee meeting schedule.



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Charge of the AB 928 Committee

The Assembly Bill No. 928 Student Transfer Achievement Reform Act of 2021 established, until July 1, 2025, the Associate Degree for Transfer Intersegmental Implementation Committee (hereafter “AB 928 Committee”) to serve as the primary entity charged with the oversight of the Associate Degree for Transfer (ADT).



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Expectations for Committee Member Engagement

Members are expected to:

- Participate in all meetings. Proxies or replacements to act as a committee member will not be allowed;
- Review materials (e.g., emails and pre-reading) ahead of meetings and respond as requested in a timely manner;
- Actively engage in discussions during meetings;
- Participate in Study Groups as needed;
- Adhere to all state and federal laws, in particular the Bagley-Keene Open Meeting Act; and
- Honor community agreements.



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Expectations for Committee Member Engagement

Community agreements include:

- Work collaboratively in support of the committee's intended outcomes and with a student-centered orientation;
- Stay engaged, be curious;
- Speak your truth...and then listen for real;
- Honor the expertise & experience of all group members;
- Accept and expect non-closure;
- Lean into and reflect on discomfort; and
- Be kind and accountable.



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Consent Calendar

Dr. Lara Couturier, Sova



Approval of 10/13/2022 Meeting Minutes

[Meeting Minutes from 10/13/2022: found at https://www.ab928committee.org/](https://www.ab928committee.org/)



Assembly Bill No. 928: The Associate Degree for Transfer Intersegmental Implementation Committee

Meeting 1 Minutes

1102 Q St, Suite 3100
Sacramento, CA
October 13, 2022
10 am - 3 pm PST

Order of Agenda

1. Standing Orders of Business

1.1. Roll Call of Committee Members

Sova conducted roll call and documented member attendance.

1.2. Welcome from Chair and Agenda Review

The Chair provided a welcome to committee members, introduced Sova the facilitators, and provided an overview of the agenda. See [slide deck](#).



Discussion of Executive Committee

Committee Chair Dr. Aisha Lowe



Discussion of Executive Committee

Any Executive Committee formed by the AB 928 Committee would be a Bagley-Keene compliant committee.

Sova is contracted through OPR for 7 meetings total over the three year term, 7/1/22 - 6/30/25. Sova has already agreed to extend beyond the scope of that contract by taking on additional virtual meetings for the full Committee (have already agreed to facilitate at least 10 meetings), in addition to the study group meetings.

Bagley-Keene compliant virtual meetings have hard costs associated with them, including costs for Zoom, document preparation, and a facilitator who can run Public Comment, etc.

At the moment, the extension on virtual Bagley-Keene compliant meetings will run until July 1, 2023. After that time, this committee will not be able to hold virtual meetings.



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Discussion of Executive Committee

Ways that full Committee membership will help to steer this work:

- Each meeting will have a standing agenda item to request Committee member input on future meeting agendas;
- Each Study Group will have a committee member serving as Lead Facilitator and directing that body of work;
- Future full Committee meetings will have sessions led by the Study Groups; and
- Sova has already conducted one-on-ones with each Committee member, and can continue to be a resource.



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Public Comment

Comments should pertain to this agenda item.
Public comment is limited to 6 minutes total.



Discussion of Study Groups

Dr. Lara Couturier, Sova



Discussion of Study Groups

During the 10/13/2022 meeting, the Committee discussed the creation of study groups to focus on the three areas of work called for in the AB 928 legislation for 2023.

GOALS: “Identifying annual goals for increasing transfer rates in California and closing racial equity gaps in transfer outcomes to be adopted by the state.”

STEM: “Proposing a new unit threshold for STEM degree pathways that meet the requirements for admission to the California State University and the University of California.”

REENGAGEMENT: “Reengaging ADT earners who do not transfer or apply for transfer into a four-year postsecondary educational institution.”



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Study Group Roles & Responsibilities

Important context:

The AB 928 Committee is a **working committee**, and the Committee members are responsible for making recommendations to the legislature. The Study Groups are a vehicle for making sure the work is high-quality, and the Committee members serving on the Study Groups will be responsible for moving the work of the groups forward.

Committee members are **representing constituents** in their roles on Study Groups, just as they represent a constituency in their wider role on the Committee. While Committee members bring their own expertise, experience, and context, the job of Committee members is to represent a wider constituency in the creation of recommendations.



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Study Group Roles & Responsibilities

Each Study Group will:

- Include a small number of AB 928 Committee members;
- Meet 1-2 times per month starting in December 2022;
- Have a Lead Facilitator; and
- Be able to invite panelists / relevant stakeholders as subject-matter experts (but not as Study Group members).



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Study Group Roles & Responsibilities (cont.)

Each Study Group will launch its work with a few key steps (with guidance from a Study Group Guide):

- Examine the legislative language related to the relevant Area of Work;
- Develop an agreement on the expected responsibilities of Study Group members and the contributions to the work of the Study Group that Study Group members will be expected to make;
- Consider the questions needed to address the Area of Work;
- Develop a plan of action and timeline;
- Review the AB 928 Committee Experts, Stakeholders, and Data Needs survey findings and determine how to use the takeaways in the development of recommendations; and
- Meet with the data partner, Student Ready Strategies, to discuss feasible data needs of the Study Group.



Study Group Roles & Responsibilities (cont.)

Each study group will:

- Deliver updates at AB 928 Committee meetings;
- Through deliberation, develop the following:
 - A data supported consensus around the current status of the Area of Work;
 - Drafts of recommendations that address the legislation's directive related to the Area of Work; and
 - Supporting context needed to undergird the draft recommendations.



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Proposed Study Group Membership

Area of Work #1: GOALS	Area of Work #2: STEM	Area of Work #3: REENGAGEMENT
List 1: Member requests on 10/13/22		
Beth Steffel Yvette Gullatt Jessie Ryan Tanaz Arteaga	Sylvia Alva Susan Cochran Ginni May David Ramirez Rose-Margaret Itua Michael Schouten	Cecilia Rios-Aguilar
List 2: Proposed distribution		
Beth Steffel Yvette Gullatt Jessie Ryan Tanaz Arteaga Trajan Robinson Aisha Lowe	Sylvia Alva Susan Cochran Ginni May David Ramirez Rose-Margaret Itua	Cecilia Rios-Aguilar Peter Callas Abeeha Hussain Mike Muñoz Michael Schouten



Study Group Lead Facilitator Role

The Lead Facilitator for each study group is responsible for:

- Making sure meetings happen (e.g., scheduling and technology);
- Ensuring action items are completed and recommendations are developed; and
- Liaising with the Sova facilitator as needed.

The Study Group Lead Facilitator will receive the following supports from Sova:

- Support for facilitation and capture of notes and action items;
- Connectivity between the three study groups; and
- Liaising with the AB 928 Committee Chair as needed.



Study Group Lead Facilitator Role

Who is interested in being a Lead Facilitator for their Study Group?

Proposed distribution		
Area of Work #1: GOALS	Area of Work #2: STEM	Area of Work #3: REENGAGEMENT
Beth Steffel Yvette Gullatt Jessie Ryan Tanaz Arteaga Trajan Robinson Aisha Lowe	Sylvia Alva Susan Cochran Ginni May David Ramirez Rose-Margaret Itua	Cecilia Rios-Aguilar Peter Callas Abeeha Hussain Mike Muñoz Michael Schouten



Next Steps

- We will:
 - Share Study Group Guides for each Area of Work;
 - Share survey results – "Experts, Stakeholders and Data Needs" – for each Area of Work; and
 - Host orientation for Lead Facilitators;
- Lead Facilitators to convene Study Groups before January 26.



Discussion



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Discussion of Agenda Items for Future Meetings

Dr. Lara Couturier, Sova



Agenda Items for Future Meetings

As you consider the objectives of the AB 928 Committee:

- What topics are necessary and valuable for future meetings?
- What are the highest priority topics for the next meeting?

Note: The next meeting of the AB 928 Committee is scheduled for 10AM-3PM PST on January 26, 2023. This will be a virtual meeting.



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Approval of Future Meeting Dates

Dr. Lara Couturier, Sova



Approval of Future Meeting Dates

Planned meeting dates for the full Committee:

- October 13, 2022
- December 7, 2022
- January 26, 2023
- April 25, 2023
- September/October 2023
- January/February 2024
- April/May 2024
- September/October 2024
- January/February 2025
- April/May 2025

Notes:

- Study Groups will be meeting at least monthly;
- December 7, 2022 meeting was added following the first meeting;
- Some Committee members are on 9-month contracts; and
- Reminder: The extension of Bagley-Keene compliant meetings in a virtual format ends on July 1, 2023.



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Public Comment

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Public Forum

Up to 6 minutes total



Adjournment

